



TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT

***COMMUNITY CENTER
AGENDA PACKET***

For the Meeting of Tuesday
September 10, 2013

7:00 P.M. Meeting

District Office
1800 Willow Lake Road



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Mark Simon • Vice-President – Kevin Graves • Director – Bill Pease • Director – Chris Steele • Director – Marianne Wiesen

**NOTICE OF THE MEETING
OF THE COMMUNITY CENTER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Tuesday, September 10, 2013
COMMUNITY CENTER MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

**Community Center Committee Members
Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett, Kris Farro**

COMMUNITY CENTER MEETING 7:00 P.M.

A. ROLL CALL

1. Call business meeting to order 7:00 p.m.
2. Roll Call

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Committee on any issue within the Committee's jurisdiction which is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Committee for consideration. Any person wishing to speak must come up and speak from the podium. There will be no dialog between the Committee and the commenter. Any clarifying questions from the Committee must go through the Chair.

C. APPROVE MINUTES

1. DRAFT Minutes of previous Community Center meeting dated August 28, 2013

D. NEW BUSINESS AND ACTION ITEMS

1. Community Center Operations Update
2. Functional Improvements to the Community Center Building
3. Community Center Programming Discussion
4. Establishment of a Foundation for the Community Center
5. Schedule next Community Center Committee Meeting

E. FUTURE AGENDA ITEMS

F. ADJOURNMENT

1. Adjourn to the next Community Center Committee meeting on 1800 Willow Lake Road located behind the Delta Community Presbyterian Church

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925)634-131, during regular business hours, at least twenty-four hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay CSD after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Mark Simon • Vice-President – Kevin Graves • Director – Bill Pease • Director – Chris Steele • Director – Marianne Wiesen

**MINUTES OF THE SPECIAL MEETING
OF THE COMMUNITY CENTER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, August 28, 2013
COMMUNITY CENTER MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

**Community Center Committee Members
Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett**

COMMUNITY CENTER MEETING 7:00 P.M.

1. ROLL CALL

1. **Call business meeting to order** – 7:02 p.m. by Chair Graves
2. **Roll Call** – All Present

2. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. APPROVE MINUTES

1. **DRAFT Minutes of previous Community Center meeting dated July 29, 2013**

Motion by: Vice-Chair Steele to approve the previous Community Center minutes

Second by: Member Emmett

There was discussion between the General Manager and the Committee regarding item C-1

Vote: Motion Carried – AYES: 4, NOES -0

D. PRESENTATIONS

None

E. NEW BUSINESS AND ACTION ITEMS

1. **Community Center Swimming Pool and Facility Status Update**

General Manager Howard – Provided details of item E-1. There was discussion between the General Manager, the Parks and Landscape Manager, and the Committee.

2. **Community Center Sign – Discuss Options**

General Manager Howard – Provided details of item E-2. There was discussion between the General Manager, the Parks and Landscape Manager, and the Committee.

Motion by: Chair Graves to adopt a temporary sign with a not to exceed \$2,800.00 and to increase the size of the sign presented

Second by: Vice-Chair Steele

Vote: Motion Carried – AYES: 3 – Chair Graves, Vice-Chair Steele, Member Alexander, NOES: 1 – Member Emmett

3. **Community Center Financing and Future Ongoing Revenue Source Discussion**

Item E-3 – Tabled until the Joint meeting between the Board of Directors and the Community Center Committee

4. **Community Center Programming Discussion**

General Manager Howard – Provided details of item E-4. There was discussion between the General Manager, the Parks and Landscape Manager, and the Committee.

5. **Schedule next Community Center Committee Meeting**

General Manager Howard – Provided details of item E-5. There was discussion between the General Manager, the Parks and Landscape Manager, and the Committee. The next Community Center meeting is scheduled for Tuesday, September 10, 2013 at 7:00 p.m.

F. FUTURE AGENDA ITEMS

1. Improvements to the Community Center Building to make usable
2. Establishment of a Foundation for the Community Center
3. Community Center Advisory Committee Appointment of at-large Committee Member

G. ADJOURNMENT

The meeting adjourned at 8:14 p.m. to the next Community Center Committee meeting scheduled for Tuesday, September 10, 2013 on 1800 Willow Lake Road.

//cmc – 08.29.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>

DRAFT



No Back Up
Documentation For
Agenda Item # D-1



No Back Up
Documentation For
Agenda Item # D-2



No Back Up
Documentation For
Agenda Item # D-3



No Back Up
Documentation For
Agenda Item # D-4



No Back Up
Documentation For
Agenda Item # D-5



No Back Up
Documentation For
Agenda Item # E